

Ravensthorpe DHS P&C



P&C General Meeting - Term 3 (2)

An in-person meeting to be held in the staff room.

When 06-09-2021 at 03:15

Location: DHS Ravensthorpe District High School, 102 Morgans St, Ravensthorpe WA 6346, Australia

Chairperson Helen Burton

Minute taker Gabrielle Major

Present Jules Belli , Helen Burton , Gabrielle Major (Coordinator, Secretary) , Maureen Townsend , David Vooght-Simpson , Bec Webster , Stacey Webster

Apologies Dean Arnold , Portia Chambers , Denise Wolfenden (Treasurer)

Minutes

1. Meeting open 7.21. Declaration of Interest

Nil

2. Confirmation of minutes of previous meeting

[Term_3_\(1\)_General_Meeting_Minutes.pdf](#)

Decision

Accepted. Moved Jules Seconded Stacey

3. Business arising from previous minutes

3.1. Pool poles - Shire will put holes

Since the correspondence. Shire have agreed - prefer holes over weighted bases.

 [RE_Backstroke_posts_at_Ravensthorpe_Comm....pdf](#)

Tasks

- ☒ Send exact measurements to Shire (position on pool)
Assignee: Jules Belli
Due date: 20-09-2021

3.2. Are there any updates on 2022 use of K/PP classroom?

Options for playgroup/pre-kindy. To be discussed.

Sub-committee -

Tasks

- ☒ Pre-Kindy options - to be explored
Assignee: Gabrielle Major
Due date: 11-10-2021
- ☒ Community Survey
Assignee: Gabrielle Major
Due date: 07-09-2021

3.3. Xero process still happening

 [RE_Xero_package_upgrade.pdf](#)

3.4. Sun Smart School registration status for \$10k grant

Tasks

- ☒ Email Nia re SunSmart School
Assignee: Helen Burton
Due date: 08-09-2021

3.5. General info request: Website update

Will be live this Friday 10th September.

4. Correspondence

Most featured in items.

 [Change_to_commission_rate.pdf](#)

5. Principal's Report

Positive stories this term - Winter Formal, Careers fair, FQM visit & WPL.
Cultural responsiveness work underway.

Upcoming: Fabulous Fathers Fun Day, Devonshire Tea and K/PP assembly.

School Council positions - we are able to put forward a candidate. 10th Sept end date.

Uniform Policy sent home today.

Website will be live on Friday - Community Partners link included.

Strategic Plan is waiting for photos to be included, will be on website.

Good Standing is working well - behaviour is really good.

Newsletters are once per term and will continue to be that way. More regular updates may be available on the website. A survey to find the balance will be conducted.

Staffing - running teacher pools in preparation for next year. D&T Teacher and Secondary Generalist. Likelihood that we run a primary pool as well. Gardener also to be advertised.

Tasks

- ✓ Share Cultural Responsiveness Survey through facebook page.
Assignee: Gabrielle Major
Due date: 13-09-2021

6. Financial Report

Nil

7. Sports Report

 [RE_Sports_Report_.pdf](#)

8. Fundraising Report

8.1. Athletics Carnival

9. WACSSO Report

9.1. Conference Report

10. School Council report

Strategic Plan

COVID Plan

Public School Review

11. Canteen Sub-committee Report

 [Canteen_report_Term_3.pdf](#)

12. Single motion to accept Items 2-11

Decision

Accept Items 2-11. Moved: Gab Seconded: Stacey

13. Interschool Primary Carnival (we host) - 17th Sept

14. Request to increase school newsletter frequency (fortnightly)

Covered in Principals Report

15. Interschool carnival practice sessions

Underway - 4 sessions to be held in lead up to carnival.

16. General info request: In-term swimming lessons next term?

No update - David will look into it.

17. General info request: Good standing reward - how has the money been spent?

Covered in Principals report

18. General info request: School council parent positions

3 positions available for parents on the council. Total number on council = 11.

19. General info request: Uniform policy

Policy was sent home today.

19.1. Uniform quotes & designs

We already have a sub-committee. We used to have jumpers like those presented.

Concerns around space available in the uniform shop and level of inventory.

 [Uniform_quote.pdf](#)

 [Jumpers.pdf](#)

 [Follow_Up_on_WACSSO_Event_and_Sample_Pack.pdf](#)

19.2. Reconsider uniform orders via Quickcliq

Not at this stage.

20. General info request: Strategic & Operational Plan endorsement?

Covered in Principal's Report.


Operational plans not shared with Council. Strategic Plan will be published and stored on website.


21. Financial motion: \$650 to purchase backstroke flags

Decision

Purchase bunting. Moved: Bec Seconded: Gab

Tasks

 Helen will order the bunting - imprinted with school logo in navy and gold
Assignee: Helen Burton
Due date: 27-09-2021

 Quote for poles to be presented to school
Assignee: Helen Burton
Due date: 27-09-2021

22. Financial motion: Devonshire Tea profit to be donated to Year 6 camp and topped up to \$1400

Already allocated in Wishlist

Camp will be at Point Walter - leadership, team building, museum


Western Cell - Ravensthorpe, Hopetoun, Jerdacuttup & Lake King

 [Dev_Tea.pdf](#)

Decision

That P&C donate \$1400 towards Year 6 camp (inclusive of Devonshire Tea profits). Moved: Bec Seconded: Stacey Webster

Tasks

 Email Mat to tell him P&C are happy to contribute \$1400 to Year 6 camp
Assignee: Gabrielle Major
Due date: 07-09-2021

23. Term Four Planning - what format and how can we support?

David to look into the plans for Term 4 and come back to us.

Feedback from last year's event was that many prefer the combined option.

23.1. Year 6 & 10 Graduations

23.2. Year 6 luncheon

23.3. Year 10 Dinner

23.4. Transition for Kindy & High School Students

24. Membership - admissions/resignations - issues receiving memberships through TidyHQ

25. Grain Drive

Decision

Tasks

- ☒ Grain drive advertising
Assignee: Gabrielle Major
Due date: 13-09-2021
- ☒ Send Loadnet info to Gab
Assignee: Helen Burton
Due date: 07-09-2021

26. Little Seeds Garden

Back up and running in Term 4.

Decision

27. School speaking with SIDE about D&T

Tasks

- ☒ Letter of Support
Assignee: Gabrielle Major
Due date: 07-09-2021

28. Meeting closed 9.20pm.

Next meeting: Week 2 Monday 18th October via Zoom at 7.30pm

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of P&C General Meeting - Term 3 (2) on 06-09-2021

Summary of Matters Arising

Decisions

Item	Decision
2.	Accepted. Moved Jules Seconded Stacey
12.	Accept Items 2-11. Moved: Gab Seconded: Stacey
21.	Purchase bunting. Moved: Bec Seconded: Gab
22.	That P&C donate \$1400 towards Year 6 camp (inclusive of Devonshire Tea profits). Moved: Bec Seconded: Stacey Webster
25.	
26.	

Tasks

Item	Task	Assigned to	Due date
3.1	Send exact measurements to Shire (position on pool)	Jules Belli	20-09-2021
3.2	Pre-Kindy options - to be explored	Gabrielle Major	11-10-2021
3.2	Community Survey	Gabrielle Major	07-09-2021
3.4	Email Nia re SunSmart School	Helen Burton	08-09-2021
5.	Share Cultural Responsiveness Survey through facebook page.	Gabrielle Major	13-09-2021
21.	Helen will order the bunting - imprinted with school logo in navy and gold	Helen Burton	27-09-2021
21.	Quote for poles to be presented to school	Helen Burton	27-09-2021
22.	Email Mat to tell him P&C are happy to contribute \$1400 to Year 6 camp Agenda_Item_from_Mat_Kennedy_.pdf	Gabrielle Major	07-09-2021
25.	Grain drive advertising	Gabrielle Major	13-09-2021
25.	Send Loadnet info to Gab	Helen Burton	07-09-2021
27.	Letter of Support	Gabrielle Major	07-09-2021

Summary of Attachments

Attachments

Item	File Name
2.	Term_3_(1)_General_Meeting_Minutes.pdf
3.1.	RE_Backstroke_posts_at_Ravensthorpe_Comm....pdf
3.3.	RE_Xero_package_upgrade.pdf
4.	Change_to_commission_rate.pdf
7.	RE_Sports_Report_.pdf
11.	Canteen_report_Term_3.pdf
19.1.	Uniform_quote.pdf Jumpers.pdf Follow_Up_on_WACSSO_Event_and_Sample_Pack.pdf
22.	Dev_Tea.pdf

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [P&C General Meeting - Term 3 \(2\)](#)